



February 28, 2025

To: My Choice Wisconsin by Molina Healthcare Certified 1-2 Bed Adult Family Home Providers

Hello Provider,

This letter is to inform you that starting April 1, 2025, My Choice Wisconsin by Molina Healthcare, Inc. (MCW) will be implementing a certification extension fee of \$75.00 per extension.

Certification extensions are issued in the event of unpaid recertification fees. No more than two extensions will be issued. Each issued extension will result in a separate fee of \$75.00. This extension fee may be avoided by timely payment of the recertification fees.

In the event of unpaid recertification and extension fees, the 1-2 bed AFH certification will be revoked or not certified by MCW.

Certification fees are as follows:

New Certification	\$475.00
Change of Ownership and/or Change of Address	\$475.00
Annual Recertification	\$350.00
Third Revisit for Certification or Recertification	\$75.00
Certification of Extension Fee	\$75.00

All fees must be paid before a Certifier will be deployed to your location.

All payments must be done by check or money order.

Fees may be refundable under these circumstances:

- MCW is unable to certify due to dual certifications.
- 50% of the fee may be refunded if the provider does not pass credentialing/certification.

Fees will not be refunded if a provider abandons the credentialing/certification/contracting process for any reason.

If you have any questions regarding the Certification Fees, please contact MCW Provider Quality at ProviderQuality@mychoicefamilycare.org.

Sincerely,

Kimberly Rennie, Provider Quality Manager